

**East River, Louisiana Pacific
Community Environmental Liaison Committee Meeting
June 2, 2004
Minutes**

Attendees: Sharon LeBlanc (Facilitator/Interim Chair), Rod Frye (Envirem Rep.), Melissa MacIntyre (LP Environmental Manager), Kerry Keddy, Peter Joules, and Chris Melvin

Regrets: Marshall Hector

Absent:

Opening – Sharon LeBlanc opened the meeting at 7pm.

Quorum was declared by Sharon LeBlanc

Minutes – Kerry Keddy motioned for the May 12th minutes to be adopted and Chris Melvin seconded the motion. The minutes were reviewed.

ITEM	ACTION BY
<p>1. Discussed recent odour inquires:</p> <ul style="list-style-type: none">• May 17th (evening)• May 18th (evening)• May 20th (evening)• May 21st (afternoon)• June 2 (afternoon)• What is being done?<ul style="list-style-type: none">• Continual recording of data to improve the situation.• Already made operational changes such as limiting activities during certain weather conditions.	Melissa MacIntyre
<p>2. Website:</p> <ul style="list-style-type: none">• Changes for content of web pages discussed - Melissa MacIntyre documented and to get changed through Louisiana-Pacific contact for website.• Motion for proposed changes; motioned by Peter Joules and Seconded by Rod Frye.• Motion passed.	Melissa MacIntyre
<p>3. Open House Station:</p> <ul style="list-style-type: none">• Change date of next planned meeting to Sept. 9, 2004.• Concerns information added.• Other changes as noted documented by Melissa MacIntyre.• Motioned by Chris Melvin and Seconded by Peter Joules.• Motion passed.	Melissa MacIntyre

4. Meeting day changed from Wednesdays to Thursdays due to member's request. Melissa MacIntyre
 - Motioned by Chris Melvin and Seconded by Kerry Keddy.
 - Motion passed.

5. "How to Report an Odour Concern" memo: Melissa MacIntyre
 - Possibility of being distributed through Hubbards Postal Office - Melissa MacIntyre to find out.
 - Motion to accept information contained within the memo by Peter Joules and Seconded by Chris Melvin.
 - Motion passed.

6. Open House: Melissa MacIntyre
 - Louisiana-Pacific to provide coffee and treats.
 - Louisiana-Pacific to provide name tags for Committee members.

6. Meeting adjourned: motioned by Chris Melvin and seconded by Peter Joules. Motion passed.

7. Next meeting scheduled for Sept 9, 2004 at 7pm.

Minutes Reported by Melissa MacIntyre.